

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
October 18, 2017**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Janice Davis, Vice President Jennifer Parks, Ms. Ruby Munden, Mrs. Esther Lites, Mr. Donald Deigh, Ms. Darlene Hill, Mr. Patrick McKenna & Mr. Howard Blackson. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Code Officer Thomas Gaffney, Police Chief Robert Smythe, Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena were present. Ms. Jillian Theorgood was absent.

President Davis called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

PUBLIC COMMENT:

Rev. Victor, 1007 Summit Street: Family and friends event.

Maryann Applegate, 215 Highland Ave: BVM 100th year celebration.

Lisa Smart, 302 Mulberry Street: Community Service questions

Bart Mahoney, 231 Lawrence Avenue: Complaints regarding CSX.

Wali, 307 N. 9th Street: Community Development concerns.

ENGINEERS REPORT:

See Attached.

Motion to accept the Engineer's Report made by Ms. Hill; 2nd by Mrs. Parks. Motion carries 8-0.

MAYOR'S REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mr. Deigh; 2nd by Mrs. Parks. Motion carries 8-0.

APPROVAL OF MINUTES (9/20/17):

Motion made by Mr. McKenna; 2nd by Mr. Blackson. Motion carries 8-0.

NEW BUSINESS:

a. Resolution 2017-007 (Master Casting Program): Motion to approve made by Mr. McKenna; 2nd by Mrs. Parks. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: See attached.
- c. Tax Collector Report: See attached.
- d. Library Report: No Report.
- e. William Penn School District Report: Football Game and next business meeting.
- f. Ordinance/Zoning: See attached.
- g. Community Relations: Senator Williams Health Expo.
- h. Municipal Services: Leaf Collection has begun.
- i. Public Safety: Recent incidents in Colwyn.
- j. Recreation: Motion made by Mrs. Parks; 2nd by Mrs. Lites to approve Spirit of the Dove to host their annual awards ceremony at the Darby Recreation Center on the 2nd Sunday in April annually. Motion carries 8-0.
- k. Finance: Motion made by Mrs. Parks; 2nd by Mrs. Lites to pay the bills for the month of October. Motion carries 8-0.
- l. Public Relations: No Report.

Council recessed into Executive Session for Litigation, Real Estate and Personnel.

- m. Solicitors Report: Solicitor will be attending a pre conference hearing regarding the CSX Pine Street Bridge in Harrisburg.

Motion to approve Resolution 2017-008 to place a Police Officer on Service Connected Disability effective November 1, 2017 subject to Workers Compensation referees approval of the compromise and release agreement made by Ms. Munden; 2nd Mr. Blackson. Motion carries 8-0.

Motion to re-advertise for the sale of 821 Summit Street made Ms. Munden; 2nd by Mrs. Parks. Motion carries 8-0.

Motion to accept all reports made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 8-0.

ADJOURNMENT

Motion made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: 13 October 2017
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru 13 October 2017

Liquid Fuels

The 2015-001 and 2016-001 projects have been completed. Partial MS999 reports have been submitted for the 2 projects. The MS999 Final reports cannot be submitted until copies of the canceled checks showing proof of payment have been received. Once we have the copies of the canceled checks showing proof of payment to the contractor the final reports will be submitted to PennDOT.

Streets Resurfacing

PennDOT has identified streets that are not currently on the Borough's liquid fuels listing. They are asking if we wish to pursue having them added. They include: Coventry Avenue, Londonderry Lane, Shetland Road, Glen Cove Road and Keystone Avenue. If the Borough maintains these roadways, we can pursue having them added to the approved listing, so we receive liquid fuels tax monies for them in the future. Please advise.

Pedestrian trolley bridge

The structural engineer has inspected the pedestrian bridge and we are awaiting his report.

CDBG – 2016 Golf Road Infrastructure Improvements

A change order is being issued to MOR Construction Services to reduce the level of effort as lateral replacements were not required. The reduction is \$38,695. In addition, televising of a line segment indicates that MH 9-16A can be abandoned. This, too, will be reflected on the change order. Once the Change Order is executed by the County, we will prepare a letter for the Borough to submit to the County Council requesting the funds remain available for the Borough's use, and to enable the renewal of another segment of Golf Rd.

CDBG – 2017 Application

It is likely the County will issue the Notice to Proceed in October which will likely mean a spring construction schedule.

MS4 Separate Storm Sewer Permit

The Notice of Intent has been delivered to the PA DEP.

Darby's annual contribution is estimated to be \$134,082. The Collaborative has discussed each town allocating 10% of the annual amount in 2018 with the successive years higher to make up the total required by year 5. It is suggested that the Borough budget as much as feasible, and \$13,408 as a minimum for MS4 compliance.

Attached to this report is information on a Rain Barrel Workshop being offered in Haverford on October 25th. Registration is required.

In order to complete the requirements for Year 4 of the permit, we will need information to be provided by the Borough.

Please note that the Darby Town Center and the Darby Fire Co. No. 1 have not submitted inspection and maintenance reports as required by their Land Development approvals. The Borough will be held responsible for the non-compliance. It is suggested the Borough send a letter reminding these owners of their responsibilities. Penalties to the Borough can be as much as \$37,500/day.

842/844 Main St.

May 2017 marked 4 years since the fire occurred. Has anything been submitted by Mr. Healy regarding improving the site so the adjacent property owner can resolve their issues? The adjacent property owner has a sump pump connected to the sanitary sewer and it needs to be disconnected. It should be done as part of their building envelope improvement.

10 Quarry Street

We are inspecting the site twice weekly when this job site is active. The contractors will be notified if there are any inconsistencies with what was proposed and what is actually being completed. Stormwater Management improvements will be determined to address the increased limits of disturbance from the original proposal.

Demolitions

143 N. 9th Street – the demolition grant application has been submitted to the County. OHCD indicates funding is limited at this time.

611 Walnut Street – We are unaware of the status.

313 Darby Terrace – The contractor has informed us that he is expecting a completion date of November 2nd for this demolition. A change order has been prepared and we are waiting to receive a signed copied back from the contractor.

Dan Honig, PE, principal of Structures Consulting Engineers, is providing technical guidance to the contractor. Mr. Honig has requested that the Code Department routinely inspect the interior of the structure for noticeable signs of distress. Mr. Honig should be contacted with any concerns.

Sanitary Sewer

A section of sewer main has been replaced on Main Street in the vicinity of 735 Main Street where SEPTA had installed a pole through our pipe.

Sanitary Sewer Grant Funds

The PA Small Water and Sewer Grant - Another grant round was anticipated for release in August 2017. We are still waiting for news of the release.

Signs

We are finalizing collection of data in anticipation of the retroreflectivity testing.

Stormwater tip

There are many sources of stormwater pollution unique to autumn, and we need your help to control them. The leaves are falling, and their improper disposal poses a threat to our water resources. Leaf litter and any yard waste dumped into a stormwater basin or near a waterway can cause harmful nutrient accumulation. Leaves swept into the street can easily enter storm drains and make their way into the nearest creek as well. When cutting your yard, use a mulching blade and leave the grass and leaves where they lay. Or if you do rake, use the leaves for mulch in your gardens and flowerbeds. This will help keep your yard clean and gardens ready for spring.

DARBY FIRE PATROL, NO. 2

"TIS THE DANGER OF OUR CITIZENS PROMPTS US TO DUTY"
CHESTNUT & MOORE STS.
DARBY, PA 19023

October 18, 2017

Darby Borough
Attn: Mayor Helen Thomas
1020 Ridge Ave
Darby, PA 19023

Fire Chief's Report for September 2017

Fire Alarms	4	Rescues	0	Fire Police	0
Assist EMS/ P.D.	3	Investigations	1	Service Calls	0
MVA w/ Injury	4	Gas Leak In	2	Good Intent	7
Buildings	2	Gas Leak Out	0		
Vehicle Fires	0	Fuel Spill	1		
Trash Fires	3	CO Alarms	1		
Wires	1	Weather	0	Total Calls	29

There was one working fire.

22 S. 3rd Street in Colwyn. There were no injuries reported.

If you want to reach me with any additional questions or comments, I can always be reached via my personal cell phone or email at edwardgannon@comcast.net.

Very truly yours

Edward J. Gannon III

Edward J. Gannon III.
Fire Chief
Darby Fire Patrol #2
Cell 484-682-4186

We participated in the Delaware County commemoration of American entry into the First World War on September 23 with research, an event at Darby Library, a walking tour, and joining with the Collingdale Historical Society for an event at the VFW Post 598 on Main Street in Darby. Through the wonderful research of Sheila Jones at Eden Cemetery, we learned the names of the 14 from Darby who lost their lives in the war. It is somewhat ironic that 100 years ago, all 14 were alive, and by this time next year, all but one were dead.

Darby Memorials reported in Chester Times, September 8, 1919

Memorial services in ten churches last night closed Darby's four-day Praise Jubilee, every house of worship joining in paying tribute to the men who died in the world war. The names of the fourteen men who died in the service were read in each church. (Additional information supplied by Sheila Jones of Eden cemetery) Frank Barnes (318 S. 6th Street-Killed in Action, Aug 11, 1918), Johnson D. Carr (19 Main St.-died Sept 27, 1918), Ernest N. Kauffman, Joseph Long, Walter Bauman, William McKinley Childs (16 S. 12th Street-died Oct 16, 1918), William Kehoe (died Sept 7, 1918), James McMuckin. Theodore Robinson (937 Main St.-died July 18, 1918), John Balmer Black (29 S. 7th Street- lost at sea Oct 10, 1918 when RMS Leinster was torpedoed off the coast of Ireland), Thomas J. Flannery (203 Damons Lane, killed in action Sept 7, 1918),. Hewitt Lawrence (912 Foster Ave. died December 23, 1918 from pneumonia), Norman S. Phillips (324 S. 5th Street- died May 7, 1918, Edgar T. Scott Sr (of Woodburne Mansion, Springfield Road, died Oct 20, 1918)

Tax Collector's Monthly Report to Taxing Districts

For the month of September 2017

Borough of Darby

A: COLLECTIONS	REAL ESTATE		INTERIM		PER CAPITA		OTHER
				OTHER		OTHER	
1. Balance Collectable- Beginning of Month	760178.85		24158.27		12102.99		
2A: Additions: During the Month *							
2B: Deductions: Credits During the Month (Line 17)							
3: Total Collectable	760178.85		24158.27		12102.99		
4: Less Face Collections for the Month	24896.45		791.18		396.36		
5: Less Deletions from the List *							
6: Less: Exonerations *							
7: Less: Liens/ Non-Lienable Installments *							
8: Balance Collectable - End of Month	735282.40		23367.09		11706.63		
B: RECONCILIATION OF CASH COLLECTED							
9: Face Amount of Collections - must agree with line 4	24896.45		791.18		396.36		
10: Plus: Penalties	1800.49		57.22		28.70		
11: Less: Discounts	137.84		4.38		2.19		
12: Total Cash Collected per Column	26559.10		844.02		422.87		
13: Total Cash Collected - (12A+12B+12C+12D)							27825.99

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of

September 2017

Borough of Darby

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
	TRASH	SEWER	OTHER	OTHER
1. Balance Collectable- Beginning of Month	283590.60	352696.36		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	283590.60	352696.36		
4: Less Face Collections for the Month	6885.00	6509.35		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	276705.60	346187.01		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	6885.00	6509.35		
10: Plus: Penalties	637.50	648.29		
11: Less: Discounts	10.20	0.53		
12: Total Cash Collected per Column	7512.30	7157.11		
13: Total Cash Collected - (12A+12B+12C+12D)				14669.41

* Attach any supporting Documentation Required by your Taxing District

Code Office Report – October 2017

- Violation Notices sent – 427
- Resale Inspections – 12
- Rental Inspections – 80
- Commercial Inspections – 2
- Building Permits – 15
- Electrical Permits – 5
- Plumbing Permits – 11
- Mechanical Permits – 3
- Miscellaneous Complaints – 627
- Zoning hearings – 0
- Health inspections – 0

Construction:

No major construction

Miscellaneous:

We are beginning to issue citations for Failure to get 2017 Rental Licenses.

Current Citations in District Court:

2 – Accessory Structures

275 – No Rental License 2016

60 – Sanitation

12 – High Grass/Property Maint.

72 – Weeds

2 – Roofs & Drainage

2 – Motor Vehicles

Total of 425 Citations