

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
November 18, 2015**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Janice Davis, Vice President Howard Blackson, Jr., Ms. Ruby Robinson Munden, Mrs. Jennifer Parks, Mrs. Esther Lites, Ms. Darlene Hill, Ms. Jillian Theorgood & Mr. Patrick McKenna. Also present was Borough Manager Mark Possenti, Assistant Solicitor John Innelly, Engineer Eileen Mulvena, and Chief Robert Smythe were present. Mayor Helen Thomas, Mr. Donald Deigh & Mr. Tom Gaffney were absent.

President Davis called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

PUBLIC COMMENT:

Solo Quiah, 234 Spring Valley: Complaints regarding the trash company.

Bernice Clark-Dickerson, Borough CDC: Discussed the day with Santa.

ENGINEERS REPORT:

See Attached.

Motion to contract award be made to the lowest responsible bidder, Buck Frank Excavation, Inc. for Items 1.1 thru 1.5 and if necessary, any portion of or all of any of items 1.6 thru 1.10 as needed contingent upon County approval made by Ms. Hill; 2nd by Mr. Blackson. Motion carries 8-0.

Motion to accept the Engineer's Report made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 8-0.

MAYOR'S REPORT:

No Report.

APPROVAL OF MINUTES (10/21/15):

Motion made by Mr. Blackson; 2nd by Ms. Theorgood. Motion carries 8-0.

NEW BUSINESS:

- a. Ordinance #778 (Vacant Properties) – Public Hearing was opened, No comment, Public hearing was closed. Motion to approve made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 7-1. Mr. McKenna voted No.
- b. 2016 Preliminary Budget – Motion made by Mrs. Parks; 2nd by Mr. Blackson to approve the 2016 Preliminary Budget. Motion carries 8-0.

- c. Permission to Advertise the 2016 Preliminary Budget – Motion made by Ms. Munden; 2nd by Mr. Blackson. Motion carries 8-0.
- d. Permission to Advertise Ordinance #779 (2016 Tax Levy) – Motion made by Mr. Blackson; 2nd by Ms. Hill. Motion carries 8-0.
- e. 2013 Audit – Motion made by Mrs. Parks; 2nd by Ms. Munden to accept the 2013 Audit. Motion carries 8-0.
- f. Permission to advertise the 2013 Condensed Audit – Motion made by Mrs. Lites; 2nd by Mr. McKenna. Motion carries 8-0.
- g. 2014 Audit – Motion made by Ms. Munden; 2nd by Mrs. Lites to accept the 2014 Audit. Motion carries 8-0.
- h. Permission to advertise the 2014 Condensed Audit – Motion made by Mrs. Parks; 2nd by Mrs. Lites. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: Discussed Buttonwood Park.
- c. Tax Collector Report: See attached.
- d. Library Report: No Report.
- e. Ordinance/Zoning: Monthly Report.
- f. Community Relations: Christmas Bazaar and Flea Market.
- g. Municipal Services: Monthly Report.
- h. Public Safety: Community Events.
- i. Recreation: No Report
- j. Finance: Motion made by Ms. Munden; 2nd by Mrs. Parks to approve the paid bills for the month of November. Motion carries 8-0.

Council recessed into Executive Session to discuss Legal.

- k. Solicitors Report: No Report

Motion to accept all reports made by Mrs. Park; 2nd by Ms. Munden. Motion carries 8-0.

ADJOURNMENT

Motion made by Mrs. Parks; 2nd by Mrs. Lites. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: 13 November 2015
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru 13 November 2015

Storm Sewer Repairs

The project application is just about ready for submittal to PennDOT. We are modifying the scope to address the failed storm sewer at the end of Main Street before the discharge to Cobbs Creek. We will remove inlets at 3rd and 4th St. PennDOT has indicated they will write the project to include the stormsewer between Pine and Spruce and between 4th and 5th Sts.

FIRM

We have prepared a listing of the properties located in the floodplain. The Code Department will check this list prior to issuing permits to confirm location in or out of the floodplain.

2015 CDBG – Concord Road Infrastructure Improvements

The bid opening for the Concord Road project is Monday, November 16, 2015. We anticipate Council being able to make an award at the Council meeting.

2016 CDBG

Applications have been released by the County and the Borough is able to submit two projects for consideration. I would suggest we apply for funding to do the Golf Road sanitary sewer replacement and associated street restoration. We haven't applied for a park in a long time so if there is a park that requires improvements, this is an eligible activity, if Council is interested.

842/844 Main St.

Please provide an update on the extension granted to Mr. Healy. This has been 2 ½ years now and the damage to the dry cleaners continues. We sent the floodplain map to Mark following last month's council meeting. Has Mr. Healy submitted anything?

MS4 Separate Stormsewer Permit

We will begin the work necessary for the application for the follow-up permit in 2016. In addition, inspections of outfalls will begin shortly so we satisfy the Plans the Borough adopted.

MUTCD Sign Assessment Program

The field inspections of the Borough signs have started. You will see representatives of our office on various streets within the Borough over the next few weeks.

The Borough is required to develop a plan for replacement of signage that does not meet current MUTCD regulations. Mark had asked us to do this and we will be starting this work when the weather is suitable. We will do the field inspections initially and will follow-up with the measurement of retroreflectivity at a later date. We are proposing to rent a unit for one month to measure the values in each of the towns we work for, and to split the cost of the rental evenly. We want to limit the rental period to one month, so we are doing the field work in all the towns first, and then following up with the measuring so that we minimize the rental period.

W-Weir Located in Darby Creek

I received a call from the new Project Manager at DCED. He asked about the status of the 2013 audit. Has this been submitted to DCED? If so, the funds can be released.

The owner of the Darby Town Center will need to address the erosive condition of the embankment abutting the parking lot.

Sewer Policy

Residents are still responsible for lateral repairs in the Borough. I would like Council to consider taking responsibility for replacement and repair of laterals in the street. Lateral repairs/replacements generally cost between \$2,500-\$12,000. This is likely far more costly than the average residents can afford. If the Borough assesses an increase in the maintenance fee, the money could be earmarked for lateral replacements. A \$15 increase may generate \$50,000 enabling the replacement of approximately 5-10 laterals per year. The Borough's contractor would do the work, which ensures the pipe work and street restoration will be done in accordance with Borough standards.

Revisions to the Act 167 Stormwater Management Ordinance

The Borough's Act 167 Stormwater Management Ordinance addresses requirements for reducing run-off during projects involving earth disturbance and/or land development. It is critical that the Building Code Official be aware of the passage of this ordinance as he is the first person to have contact with applicants for permits. Please ensure that the Building Code Official is aware that stormwater reviews are required for all building permits and earth disturbances regardless of SF of cover or disturbance. Please note that enforcement of the Borough's stormwater ordinance is also a requirement of the Borough's MS4 stormwater permit.

Monthly Stormwater Tip

Medications should not be flushed down the toilet. Remnants of medications have been found in rivers, lakes, and streams.

It's not just old pills that cause drugs to build up in the waterways, though. The buildup of prescription drugs in the environment is mainly due to the fact that our bodies don't process all of the ingredients, so they often enter the water system when we go to the bathroom.

But flushing the meds directly can add to the buildup, too.

Birth control pills in the water system have been linked to feminizing fish; antidepressant meds have been found concentrated in fish brains, and antibiotics can kill aquatic organisms like algae.

The U.S. Fish and Wildlife Service, is concerned about reports of fish abnormalities possibly caused by improperly disposed prescription medications."

So how should you dispose of your leftover or expired medications?

The best option, according to the US Food and Drug Administration, is to **bring them to a community take-back program**. Many police stations and pharmacies are designated drop-off sites. You can use these tools to find law enforcement agencies or pharmacies that will dispose of medication near you.

If you can't find one of those, you legally can dispose of medicines in the trash. But the FDA recommends first combining them with an undesirable substance like coffee grounds or kitty litter so children or pets don't eat them, putting them in a plastic bag to prevent leakage, and destroying your name on prescription drug containers to protect your identity.

But throwing medications away should really be a last resort, for the environment's sake.

DARBY FIRE PATROL, NO. 2

"TIS THE DANGER OF OUR CITIZENS PROMPTS US TO DUTY"
CHESTNUT & MOORE STS.
DARBY, PA 19023

November 18, 2015

Darby Borough
Attn: Mayor Helen Thomas
1020 Ridge Ave
Darby, PA 19023

Fire Chief's Report for October 2015

Fire Alarms	5	Rescues	0	Service Calls	1
Assist EMS/ P.D.	0	Investigations	0	Good Intent	7
MVA w/ Injury	4	Gas Leak In	3	Brush	0
Buildings	4	Gas Leak Out	0	Cover	0
Cooking Fires	2	Fuel Spill	2		
Vehicle Fires	2	CO Alarms	1		
Trash Fires	0	Weather	0		
Wires	0	Fire Police	0	Total Calls	31

Two building fires occurred this past month on the following dates and times:

10/8/2015 North 6th St and Greenway Ave. @ 6:27 pm.

10/23/2015 202 Fern St. @ 9:53am.

There were no injuries and the fires were kept to the building of origin.

If you want to reach me with any additional questions or comments, I can always be reached via my personal cell phone or email at edwardgannon@comcast.net.

Very truly yours

Edward J. Gannon III

Edward J. Gannon III.
Fire Chief - Darby Fire Patrol #2
Cell 484-682-4186