

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
May 17, 2017**

The Darby Borough Council met at Borough Hall on the above date with the following members present: Vice President Jennifer Parks, Ms. Ruby Munden, Mrs. Esther Lites, Mr. Donald Deigh, Ms. Jillian Theorgood, Ms. Darlene Hill, Mr. Patrick McKenna & Mr. Howard Blackson. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Police Chief Robert Smythe, Code Officer Thomas Gaffney, Solicitor Charles Gibbs & Borough Engineer Eileen Mulvena were present. President Janice Davis was absent.

Vice President Parks called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

PUBLIC COMMENT:

None.

ENGINEERS REPORT:

See Attached.

Motion to accept the Engineer's Report made by Ms. Hill; 2nd by Mr. McKenna. Motion carries 8-0.

MAYOR'S REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mrs. Lites; 2nd by Mr. McKenna. Motion carries 8-0.

APPROVAL OF MINUTES (4/19/17):

Motion made by Mr. Deigh; 2nd by Mrs. Lites. Motion carries 8-0.

NEW BUSINESS:

- a. **Approval of Paid Bills for May 2017:** Motion to approve made by Mr. Deigh; 2nd by Mrs. Lites. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: Monthly Report.
- c. Tax Collector Report: See attached.
- d. Library Report: Monthly Report.
- e. William Penn School District Report: No Report.

Council recessed into Executive Session for Legal and Personnel.

- f. Solicitors Report: Motion to authorize the settlement of the liens and penalties for the property at 1134 Wycombe made by Mr. Deigh; 2nd by Ms. Hill. Motion carries 7-0. Mr. McKenna abstained. Motion made by Mr. Deigh; 2nd by Ms. Theorgood for Aaron Ockimey to follow the street sweeper. Motion carries 7-1. Mrs. Lites voted no.

Motion made by Mr. Deigh; 2nd by Mr. Blackson to approve Resolution 2017-005 to remain in the Delaware County CDBG Program. Motion carries 8-0.

Motion to accept all reports made by Mr. Deigh; 2nd by Mr. McKenna. Motion carries 8-0.

ADJOURNMENT

Motion made by Ms. Munden; 2nd by Ms. Theorgood. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: 11 May 2017
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru 11 May 2017

Streets Resurfacing

PennDOT has identified streets that are not currently on the Borough's liquid fuels listing. They are asking if we wish to pursue having them added. They include: Coventry Avenue, Londonderry Lane, Shetland Road, Glen Cove Road and Keystone Avenue. If the Borough maintains these roadways, we can pursue having them added to the approved listing, so we receive liquid fuels tax monies for them in the future. Please advise.

Pedestrian trolley bridge

The structural engineer has inspected the pedestrian bridge and we are awaiting his report.

CDBG – 2016 Golf Road Infrastructure Improvements

The preconstruction meeting was held on December 15. The contractor intended to begin work April 24, 2017 but the start date has been delayed due to a PECO contractor working in the same location. We will begin once they finish.

CDBG – 2017 Application

County Council announced the CDBG awards and the Borough has a contingent award for the soccer field. The limitation is that nothing can be constructed in a floodplain so there is a possibility it will not be deemed eligible.

MS4 Separate Storm Sewer Permit

In order to complete the requirements for Year 4 of the permit, we will need information to be provided by the Borough. We sent a second the request to the Manager.

We are working on the Notice of Intent to renew the MS4 Permit and the Pollution Reduction Plan that must be submitted with the NOI. The new MS4 permit application needs to be completed by Aug. 3 so it can be open to the public for comment for 30 days before it is submitted in September to DEP.

Please note that the Darby Town Center and the Darby Fire Co. No. 1 have not submitted inspection and maintenance reports as required by their Land Development approvals. The Borough will be held responsible for the non-compliance. It is suggested the Borough send a letter reminding these owners of their responsibilities. Penalties to the Borough can be as much as \$37,500/day.

LED Streetlight Procurement

Construction is expected to be late spring/early summer 2017.

842/844 Main St.

May 2017 marks 4 years since the fire occurred. Has anything been submitted by Mr. Healy regarding improving the site so the adjacent property owner can resolve their issues? The adjacent property owner has a sump pump connected to the sanitary sewer and it needs to be disconnected. It should be done as part of their building envelope improvement.

Demolitions

143 N. 9th Street – the demolition grant application has been submitted to the County. OHCD indicates funding is limited at this time. The project will be included in the list provided to County Council for consideration during the FY 17 program review.

611 Walnut Street – We are unaware of the status.

313 Darby Terrace – The CDBG demolition application was submitted on 2/28/17. Additional information is required to have a complete application. Upon receipt, we will forward the remaining pieces to the County.

Sanitary Sewer Grant Funds

The PA Small Water and Sewer Grant - Another grant round is approved for release between August 1 – October 31, 2017. The Director of the grant does not yet know what the funding level will be.

EP Environmental Education Grant –

Darby was not awarded funding from the DEP for marking storm drains. Only one applicant in Delaware County, Radnor Township, was a Grant Awardee.

Stormwater tip

Planters reduce impervious cover (impenetrable surfaces, such as concrete sidewalks, parking lots, etc.) by retaining stormwater runoff rather than allowing it to directly drain into nearby sewers and creeks. Planters offer “green space” in tightly confined urban areas by providing a soil/plant mixture suitable for stormwater capture and treatment. They can be used on sidewalks, parking areas, back yards, rooftops and other impervious areas.

DARBY FIRE PATROL, NO. 2
 "TIS THE DANGER OF OUR CITIZENS PROMPTS US TO DUTY"
 CHESTNUT & MOORE STS.
 DARBY, PA 19023

May 17, 2017

Darby Borough
 Attn: Mayor Helen Thomas
 1020 Ridge Ave
 Darby, PA 19023

Fire Chief's Report for April 2017

Fire Alarms	3	Rescues	0	Fire Police	0
Assist EMS/ P.D.	1	Investigations	0	Service Calls	1
MVA w/ Injury	2	Gas Leak In	3	Good Intent	10
Buildings	3	Gas Leak Out	0		
Vehicle Fires	2	Fuel Spill	1		
Trash Fires	3	CO Alarms	0		
Wires	0	Weather	0	Total Calls	29

There was two working fires.

220 N. MacDade on April 23rd in Darby and 2502 Alfred Ave on April 29th in Yeadon Borough. There were no injuries reported.

If you want to reach me with any additional questions or comments, I can always be reached via my personal cell phone or email at edwardgannon@comcast.net.

Very truly yours

Edward J. Gannon 999

Edward J. Gannon III.
 Fire Chief
 Darby Fire Patrol #2
 Cell 484-682-4186

Tax Collector's Monthly Report to Taxing Districts

For the month of April 2017

Borough of Darby

	REAL ESTATE	INTERIM OTHER _____	PER CAPITA OTHER _____	OTHER
A: COLLECTIONS				
1. Balance Collectable- Beginning of Month	<i>Borough</i> 1834073.41	<i>FILE</i> 58285.50	<i>LIBRARY</i> 29199.98	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	1834073.41	58285.50	29199.98	
4: Less Face Collections for the Month	844894.33	26849.78	13451.10	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	989179.08	31435.72	15748.88	
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	844894.33	26849.78	13451.10	
10: Plus: Penalties				
11: Less: Discounts	16056.73	510.18	255.97	
12: Total Cash Collected per Column	828837.60	26339.60	13195.13	
13: Total Cash Collected - (12A+12B+12C+12D)				868372.33

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of

April 2017

Borough of Darby

	REAL ESTATE	INTERIM OTHER	PER CAPITA OTHER	OTHER
A: COLLECTIONS				
1. Balance Collectable- Beginning of Month	634695.00	1192002.09		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	634695.00	1192002.09		
4: Less Face Collections for the Month	272554.20	704250.19		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	362140.80	487751.90		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	272554.20	704250.19		
10: Plus: Penalties				
11: Less: Discounts	5181.60	13772.93		
12: Total Cash Collected per Column	267372.60	690477.26		
13: Total Cash Collected - (12A+12B+12C+12D)				957849.86

* Attach any supporting Documentation Required by your Taxing District

