

**BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
March 18, 2015**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Janice Davis, Vice President Howard Blackson, Jr., Ms. Ruby Robinson Munden, Mr. Donald Deigh, Mrs. Jennifer Parks, Mrs. Esther Lites, Ms. Darlene Hill, Mr. Patrick McKenna & Ms. Jillian Theorgood. Also present were Mayor Helen Thomas, Borough Manager Mark Possenti, Solicitor Raymond Santarelli, , Code Officer Tom Gaffney and Chief Robert Smythe were present. Eileen Mulvena was absent.

President Davis called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

PUBLIC COMMENT:

None.

ENGINEERS REPORT:

See Attached.

Motion to accept the Engineer's Report made by Ms. Hill; 2nd by Mr. Blackson. Motion carries 9-0.

MAYOR'S REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 9-0.

APPROVAL OF MINUTES (2/18/15):

Motion made by Mrs. Lites; 2nd by Ms. Munden. Motion carries 9-0.

Presentation to BVM Students for their excellence at the West Catholic Academic Challenge.

NEW BUSINESS:

- a. Motion to approve Mayer Hoffman and McCann for the 2014 Audit made by Mrs. Parks; 2nd by Mrs. Lites. Motion carries 9-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: No Report
- c. Tax Collector Report: See attached.
- d. Ordinance/Zoning: Monthly Report.
- e. Community Relations: No Report.
- f. Municipal Services: Monthly Report.
- g. Public Safety: Motion to hire Desiree Forlini as a Part Time Police Officer made by Mrs. Parks, 2nd by Mr. McKenna. Motion carries 9-0. Motion to hire Ryan James as a Part Time Officer made by Ms. Munden; 2nd by Ms. Hill. Motion carries 9-0. Motion to hire Delroy Griffiths as a Part Time Officer made by Ms. Hill; 2nd by Mrs. Parks. Motion carries 9-0.
Motion to appoint Acting LT. Joseph Gabe to LT. Waiving the one year probationary period made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 9-0.
- h. Recreation: Easter Egg Hunt.
- i. Finance: Motion made by Ms. Munden; 2nd by Mrs. Parks to approve the paid bills for the month of March. Motion carries 9-0.

Council recessed into Executive Session to discuss litigation and personnel.

- j. Solicitors Report: Motion to authorize the Borough to retain Special Counsel for Heart and Lung Proceedings made by Mr. Deigh; 2nd by Mr. Blackson. Motion carries 9-0. Motion made by Mr. McKenna; 2nd by Mrs. Parks to ratify the agreement with the Archdiocese for programs at the Recreation Center. Motion carries 9-0. Motion to authorize the consent to the legal matters for Kormo v. Darby Borough in the amount of \$160,000.00 for all damages, fees and court cost through insurance proceeds made by Mr. McKenna; 2nd by Mrs. Parks. Motion carries 9-0.

Motion to accept all reports made by Mrs. Park; 2nd by Mr. Deigh. Motion carries 9-0.

ADJOURNMENT

Motion made by Mr. Deigh; 2nd by Mrs. Parks. Motion carries 9-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY **ndi**

DATE: 11 March 2015
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru 11 March 2015

28 S. 5th Street Demolition

The Manager is handling the removal of the tree. It may have been addressed during the past month.

842/844 Main St.

I have not heard from Mr. Healy since before Thanksgiving. He has not asked for any inspections to be made. I continue to monitor the site for activity.

MS4 Separate Stormsewer Permit

We want to remind Borough residents of the importance of reporting any suspected incidences of illicit discharges that they may observe. More information and illustrations of illicit discharges are available on the stormwater section of the Borough's website. We ask that anyone observing an illicit discharge call 9-1-1 so that the discharge can be investigated and the source traced and the contributor of the discharge can be notified/educated/cited, as appropriate.

The Borough Public Works and Code Departments are participating in training which will ensure compliance for MCM#6 for the permit year ending March 16th.

MUTCD Sign Assessment Program

The Borough is required to develop a plan for replacement of signage that does not meet current MUTCD regulations. Mark had asked us to do this and we will be starting this work when the weather is suitable. We will do the field inspections initially and will follow-up with the measurement of retroreflectivity at a later date. We are proposing to rent a unit for one month to measure the values in each of the towns we work for, and to split the cost of the rental evenly. We want to limit the rental period to one month, so we are doing the field work in all the towns first, and then following up with the measuring so that we minimize the rental period.

W-Weir Located in Darby Creek

The balance of the bank stabilization work will be starting shortly as the Borough expects receipt of reimbursement funds within the next few weeks.

The letter informing the owner of the Darby Town Center property that the eroded condition must be corrected was sent last month. This work will have to be done at the time of the Tyler Ave. work so that additional erosion does not occur. The paved area along the rear property will deteriorate if the bank is not stabilized. This is being kept as a placeholder so that we can remember to follow up with the owner for the DTC so that stabilization of the bank on their side of the creek can be completed.

Sanitary Sewer Repairs

Now that the weather is improving, I have contacted the Contractor to schedule the repair at 15 Brandford. I am awaiting a response from JMC.

Residents are still responsible for lateral repairs in the Borough. I would like Council to consider taking responsibility for replacement and repair of laterals in the street. Lateral repairs/replacements generally cost between \$2,500-\$12,000. This is likely far more costly than the average residents can afford. If the Borough assesses an increase in the maintenance fee, the money could be earmarked for lateral replacements. A \$15 increase may generate \$50,000 enabling the replacement of approximately 5-10 laterals per year. The Borough's contractor would do the work, which ensures the pipe work and street restoration will be done in accordance with Borough standards.

Revisions to the Act 167 Stormwater Management Ordinance

The Borough's Act 167 Stormwater Management Ordinance addresses requirements for reducing run-off during projects involving earth disturbance and/or land development. It is critical that the Building Code Official be aware of the passage of this ordinance as he is the first person to have contact with applicants for permits. Please ensure that the Building Code Official is aware that stormwater reviews are required for all building permits and earth disturbances regardless of SF of cover or disturbance. Please note that enforcement of the Borough's stormwater ordinance is also a requirement of the Borough's MS4 stormwater permit.

PennDOT curb cut ramp guidance

PennDOT has revised its policy for design approval of curb cut ramps. Applicants are required to complete a design form in advance of receiving a Highway Occupancy Permit for construction. The Code Department should be aware of this new requirement to ensure that applicants are compliant.

Monthly Stormwater Tip

Be tree-friendly

With Spring almost around the corner, now is a good time to think about improvements to your property. One of the best things you can do to increase the value of your property is to plant a tree. Planting trees also improves stormwater quality. Tree leaves help slow rain as it falls to the ground, thus increasing water absorption. Leaf litter on the ground also slows stormwater runoff and keeps the soil surface looser, so more water can be absorbed rather than run off. Tree roots hold soil, preventing sediment from washing away with stormwater. And, trees cycle water from the land to the atmosphere through evapotranspiration (the transfer of moisture from the earth to the atmosphere by evaporation of water and transpiration from plants). One large tree can absorb up to 100 gallons of water and discharge it into the air in a day. One large tree can provide a day's supply of oxygen for up to four people.

DARBY FIRE PATROL, NO. 2

"TIS THE DANGER OF OUR CITIZENS PROMPTS US TO DUTY"
CHESTNUT & MOORE STS.
DARBY, PA 19023

March 17, 2015

Darby Borough
Attn: Mayor Helen Thomas
1020 Ridge Ave
Darby, PA 19023

Fire Chief's Report for February 2015

Fire Alarms	1	Rescues	0	Fire Police	0
Assist EMS/ P.D.	2	Investigations	0	Service Calls	3
MVA w/ Injury	0	Gas Leak In	3	Good Intent	33
Buildings	4	Gas Leak Out	0		
Vehicle Fires	0	Fuel Spill	1		
Trash Fires	2	CO Alarms	0		
Wires	0	Weather	0	Total Calls	49

On 20 Feb 2015 both Borough Companies responded to a 1 alarm building fire at 12 N. 6th Streets, on the coldest night of the year. We were assisted by Company 16 Yeadon, Company 42 Collingdale 2 with ventilation of the structure and fire suppression. Company 19 Lansdowne and Company 08 Prospect Park ensured firefighter safety. We called out the highway department to spread road salt over the frozen sidewalks and streets for personnel safety.

If you want to reach me with any additional questions or comments, I can always be reached via my personal cell phone or email at edwardgannon@comcast.net.

Very truly yours

Edward J. Gannon III

Edward J. Gannon III.
Fire Chief
Darby Fire Patrol #2
Cell 484-682-4186

darby Library info

From : DA Director <dadirector@delcolibraries.org>

Thu, Mar 12, 2015 01:55 PM

Subject : darby Library info

To : markpossenti@comcast.net

**Librarian Report
March 20, 2014**

Statistics: 1,678 people visited the library during February.
257 people participated in 21 library programs.
The computers reported 874 sessions and 651 pieces of materials were borrowed.

Pennsylvania Child Abuse, Criminal, and FBI Clearances, The rules have changed again. Now we need all three clearances. I propose one a year. 2014 everyone has PA Child Abuse. 2015 PA Criminal History Report, \$10.00 then 2016 FBI Clearances. All new hires and volunteers must have all three to start working.

Goodwill Trainees' hours were cut from 20 a week to 15. I have adjusted the schedule with no increases to our payroll, except to cover meetings.

Building Needs:

New Web Site	Wall Repaired
Second Floor Painted	Chair Lift Removed
New Rug	Emergency exit bar on 10 th St Door
Computer Lab	Elevator
Critter evicted from crawl space	

GEEK Program: Darby Free Library will have the camera equipment on Saturday, May 12 and we have a budget of \$500 from a grant.

I would like to have the following Activities:

Send out letters to people (Borough Council, School employees, Police, fire fighters, Church leaders, community supporter, etc.) inviting them to come into the library and get their GEEK Poster.

Children's program Show our DVD's Black Baseball, The Borough and OcTrolleyFests.

Lego Contest Health Screenings

Music Resume Workshop

Art class

Speakers Balloons

Flash reading mob at the Darby Loop.

Susan Borders
Director
Darby Free Library

Code Office Report – February 2015

- Violation Notices sent – 61
- Snow Violations - 34
- Resale Inspections – 7
- Rental Inspections – 22
- Commercial Inspections – 1
- Building Permits – 5
- Electrical Permits – 3
- Plumbing Permits – 11
- Mechanical Permits – 5
- Miscellaneous Complaints – 64
- Zoning hearings – 0
- Health inspections - 12

Construction:

Mercy Fitz is planning on doing some major renovations to the hospital to begin the next 1-2 months.

Miscellaneous:

8 Water main breaks

3 Properties with burst pipes

Cease and Desist issued

- 17 N. Front St – rooming house

Unfit for Human Habitation

- 415 Main St – Sewage
- 48 N MacDade Blvd – Unlivable conditions
- 115 N 6th St – Sewage
- 710 Main St – Water leak