

**BOROUGH OF DARBY**  
**BOROUGH COUNCIL MEETING**  
**July 20, 2016**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Janice Davis, Vice President Jennifer Parks, Ms. Ruby Munden, Mrs. Esther Lites, Ms. Darlene Hill, Ms. Jillian Theorgood & Mr. Patrick McKenna. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Solicitor Charles Gibbs, Borough Engineer Eileen Mulvena & Chief Robert Smythe were present. Mr. Donald Deigh, Mr. Howard Blackson, Jr. & Code Official Thomas Gaffney were absent.

President Davis called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

A brief presentation from NHS and Asher Kemp.

**PUBLIC COMMENT:**

Ethel Williams, 234 Marks Avenue: Regarding High Grass at a property across the street from her house.

Kevin Murphy, 307 Marks Avenue: Regarding the property next to his house.

Dorothy Natale, 201 Hamilton: Regarding the property next to her house.

**ENGINEERS REPORT:**

See Attached.

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Motion made by Ms. Hill; 2<sup>nd</sup> Mrs. Parks to approve a change order to extend the contract with Buck Frank until October 31, 2016 to complete the project on Concord Road. Motion carries 7-0.

Motion made by Mrs. Parks; 2<sup>nd</sup> Mr. McKenna to approve a change order to extend the contract with A to U Services until September 31, 2016 to complete the inlet replacement project. Motion carries 7-0.

Motion to accept the Engineer's Report made by Mrs. Parks; 2<sup>nd</sup> by Mr. McKenna. Motion carries 7-0.

**MAYOR'S REPORT:**

See Attached.

Motion to accept the Mayor's Report made by Mrs. Parks; 2<sup>nd</sup> by Ms. Theorgood. Motion carries 7-0.

**APPROVAL OF MINUTES (6/15/16):**

Motion made by Mr. McKenna; 2<sup>nd</sup> by Ms. Hill. Motion carries 7-0.

**NEW BUSINESS:**

- a. **Paid Bills – July 2016:** Motion made by Mrs. Parks; 2<sup>nd</sup> by Mr. McKenna. Motion carries 7-0.

**COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: See attached.
- c. Tax Collector Report: See attached.
- d. Library Report: No Report.
- e. William Penn School District Report: Mr. Burrell reported on Summer Programs.

Council recessed into Executive Session for Legal

- f. Solicitors Report: Permission to advertise an amendment to the NRO Ordinance motion made by Ms. Munden; 2<sup>nd</sup> by Mrs. Parks. Motion carries 7-0. Permission to advertise Heart & Lung Hearing prior to August Council Meeting motion made by Ms. Munden; 2<sup>nd</sup> by Mrs. Parks. Motion carries 7-0.

Motion to accept all reports made by Mrs. Parks; 2<sup>nd</sup> by Ms. Munden. Motion carries 7-0.

**ADJOURNMENT**

Motion made by Mrs. Parks; 2<sup>nd</sup> by Mr. McKenna. Motion carries 7-0.

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Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

## WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



**DATE** 14 July 2016  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru 14 July 2016

### CDBG – Concord Road Sanitary Sewer Replacement and Street Resurfacing

Buck Frank has done the sanitary sewer main replacement portion of the project. The lateral replacements and the curbing, sidewalk, and street resurfacing are still outstanding.

### CDBG – Golf Road Infrastructure Improvements

The Borough participated in the kick-off meeting for this project. The Notice to Proceed (NTP) should be issued by the County in August or September. We will proceed with the preparation of the bid when we receive the NTP.

### Storm Sewer Repairs

The City inlets at 2<sup>nd</sup>/Main and 3<sup>rd</sup>/Main have been replaced. Final restoration and curb cut ramp installation remain to be done. I am requesting that the Borough continue to clear the storm sewer between 11 Main St. and the Cobbs Creek since debris will block the storm sewer over time.

The scope of work is changing at 13<sup>th</sup>/Main. Inlets are going to be replaced in the street and a length of pipe installed between them. If it is not done this way, curb cut ramps cannot be installed. This work started on July 12.

The final work to be done by A to U as part of the current project involves the replacement of storm sewer pipe in the alley between Spruce and Pine Sts., between 4<sup>th</sup> and 5<sup>th</sup> Sts.

### MS4 Separate Storm Sewer Permit

Copies of "How Much Water?" (a matching game) and DCVA's Darby Creek Canoe and Kayak Challenge flyers were delivered to the library.

A flyer with information on the DCVA's Darby Creek Canoe and Kayak 2016 Challenge was sent out to Borough employees as our first quarterly email.

Please note that the Darby Town Center and the Darby Fire Co. No. 1 have not submitted inspection and maintenance reports as required by their Land Development approvals. The Borough will be held responsible for the non-compliance. It is suggested the Borough send a letter reminding these owners of their responsibilities. Penalties to the Borough can be as much as \$37,500/day.

#### LED Streetlight Procurement

The grant program related to the replacement of streetlights is progressing. The Borough needs to execute the Guaranteed Savings Agreement with Johnson Controls before the final engineering work can begin.

#### DCED (Department of Community & Economic Development) Grant Application

The Borough submitted a grant application for funding under the Watershed Restoration and Protection Grant Funds to continue the Bank Stabilization of Darby Creek behind the Darby Town Center. The Borough proposes to use these funds to eliminate erosive conditions, improve aquatic habitat conditions and reduce the potential for future flooding within this section of the Darby Creek. The owner of the property has committed to the 15% match requirement. If the Borough is unsuccessful in receiving the grant to do this work, the owner of the shopping center would remain responsible for stabilizing the stream bank.

#### 842/844 Main St.

May marked 3 years since the fire occurred. Has anything been submitted by Mr. Healy regarding improving the site so the adjacent property owner can resolve their issues? The adjacent property owner has a sump pump connected to the sanitary sewer and this needs to be disconnected. It should be done as part of their building envelope improvement.

#### W-Weir Located in Darby Creek

The bank stabilization work performed by Buck Frank is completed and approved by the Delaware County Conservation District. Final payment was made by June 30, 2016. Final grant funds will be released to the Borough upon submission of the final report. This report should be completed within the next 30 days.

As a carryover from a previous report, I am keeping the following information active on the report: Tree Vitalize is taking applications over the summer months for spring 2017 tree planting.

One urban tree offers an estimated annual benefit of \$150.

Stormwater: \$42.02 or 1,550 gallons

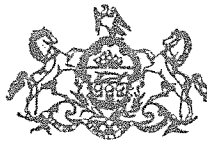
Property value: \$46.18 or 191 SQ FT Leaf Surface Area

Air Quality: \$10.47 by removing particulate matter  
Carbon Sequestration: 5.47 or 750 pounds  
The rest of the savings is in electricity and natural gas.

### **Stormwater tip**

We are in that time of year when the temperatures soar and rainfall totals drop. This is when we tend to water our lawns and flowers every day. Most established lawns are happy with one inch of water per week, including rainfall, so chances are that your lawn will be fine without extra watering. If you do water, it's best to do so in the morning or in the evening when it's cooler so less water will be lost to evaporation. If you are using a sprinkler, adjust it so that the water doesn't land on paved surfaces.

Another common practice this time of year is cleaning driveways and sidewalks by hosing them off. Most of the water ends up flowing down the street where it picks up pollutants before entering a storm drain. This is another way pollutants reach our local waterways. Broom-sweeping is a more appropriate and environmentally friendly method for cleaning sidewalks and driveways.



## Darby Borough Police Department

1020 Ridge Avenue  
Darby, PA 19023  
610-586-1100  
Fax: 610-461-5600

Robert F. Smythe  
*Chief of Police*

Helen R. Thomas  
*Mayor*

07-19-16

### Mayor's Report

The Darby Borough Police Department is doing an excellent job in combating the crime in the Borough. We are trying to do our best to keep our Borough safe.

During this time of the unrest in the United States, our Police Department believes that all residents have the right to a community that is free from behavior that can be considered harassing, abusive, disorderly, or disruptive.

The Darby Borough Police Department is here to protect and serve all residents in the community. Any violent behavior or behavior that creates a climate of violence, hostility, or intimidation will not be tolerated. Proactive measures will be taken to minimize the potential for violent acts.

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If you see anything suspicious, remember to call 911. If you would like to remain anonymous, please state that to the dispatcher and an officer will not come to your door. DO NOT take matters into your own hands. That's what the police are here for.

Always remember: "Controlling people's lives is not a leader's trait, but understanding the people's needs that God considers great!"

# DARBY FIRE COMPANY #1

## June Monthly Chiefs Report :

### Calls:

Building/Dwelling : 12

Automatic Fire Alarm : 12

Gas Leak : 1

Motor Vehicle Accident : 7

CO Alarm : 5

Wires : 1

Assist Police : 2

Totalling : 49 Incidents.

Fuel Spill : 1

Assist EMS : 1

Vehicle : 1

Investigations : 4

Cover Assignment : 1

Brush : 1

### Municipalities:

Darby Borough : 29

Yeadon Borough : 7

Colwyn Borough : 5

Upper Darby Township : 1

Collingdale Borough : 4

Aldan Borough : 2

Folcroft Borough : 1

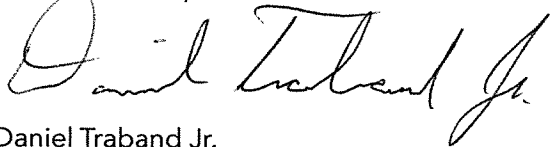
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1 Working Fire was recored for the month.

Folcroft Borough

Darby Fire Company #1 is always looking for new membership. No experience is needed. Must be 15 years of age. Anyone interested in a tour of the fire house or an application to become a volunteer in the community please stop by the fire house located at 4 Quarry St, Darby Pa.

In Brotherhood,



Daniel Traband Jr.

Chief

Darby Fire Company #1

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**Letter in lieu of report to Council, Darby Borough Historical Commission**

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**From :** john Haigis <johnghd@yahoo.com>

Wed, Jul 20, 2016 09:21 AM

**Subject :** Letter in lieu of report to Council, Darby Borough Historical Commission**To :** Possenti Mark <markpossenti@comcast.net>**Reply To :** john Haigis <johnghd@yahoo.com>

Mark: Today is Jan's and my 32nd Anniversary and we will be out of town and not at Council Meeting this evening. In lieu of my report, I will mention that the *Community Development Objectives* of the Darby Borough Zoning Code adopted in 2010 <http://darbyborough.com/wp-content/uploads/2010/01/Darby-Zoning-2010-Ordinance.pdf> call for the formation of a Main Street Corridor Economic Development Committee (Pg. CDO2). In light of the importance of the former school bus parking lot to Darby's potential future, a proactive approach involving a number of stakeholders could be of benefit to Darby and its people.

I will also remind Council that the Community Development Objectives include a section on Historic Preservation (Pg. CDO5). The *Objectives* suggest that Darby view its unique historic buildings as assets and "encourage and promote the reuse of historic buildings and places as one method to continue to revitalize the Borough." As we have discussed in the past, Historic Preservation can benefit a community <http://www.darbyhistory.com/Economics-of-Preservation-DonovanRypkema-2011.pdf> but as we have also discussed, there are different views on how this can best be done.

Darby has a significant number of historic assets which it can use for its benefit and I look forward to continuing discussions and work in that direction.

Thank you for the opportunity to serve.

John W. Haigis  
1006 Main Street  
Darby, PA 19023  
(610) 809-4856  
<http://www.darbyhistory.com/>

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# Tax Collector's Monthly Report to Taxing Districts

For the month of June 2016

Borough of Darby

A: COLLECTIONS	REAL ESTATE	INTERIM	PER CAPITA	OTHER
		OTHER	OTHER	
1. Balance Collectable- Beginning of Month	772424.25	25638.37	12844.52	
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	772424.25	25638.37	12844.52	
4: Less Face Collections for the Month	33759.29	1120.54	561.35	
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	738664.96	24517.83	12283.17	
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	33759.29	1120.54	561.35	
10: Plus: Penalties	1059.92	35.18	17.66	
11: Less: Discounts	28.02	0.93	0.46	
12: Total Cash Collected per Column	34791.19	1154.79	578.55	
13: Total Cash Collected - (12A+12B+12C+12D)				36524.53

\* Attach any supporting Documentation Required by your Taxing District



# Tax Collector's Monthly Report to Taxing Districts

For the month of June 2016

Borough of Darby

	REAL ESTATE	INTERIM OTHER	PER CAPITA OTHER	OTHER
<b>A: COLLECTIONS</b>				
1. Balance Collectable - Beginning of Month	300675.60	387977.36		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	300675.60	387977.36		
4: Less Face Collections for the Month	13770.00	14483.16		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	286905.60	373494.20		
<b>B: RECONCILIATION OF CASH COLLECTED</b>				
9: Face Amount of Collections - must agree with line 4	13770.00	14483.16		
10: Plus: Penalties	484.50	254.65		
11: Less: Discounts	10.20	4.31		
12: Total Cash Collected per Column	14244.30	14733.50		
13: Total Cash Collected - (12A+12B+12C+12D)				28977.80

\* Attach any supporting Documentation Required by your Taxing District

