

BOROUGH OF DARBY
BOROUGH COUNCIL MEETING
August 23, 2017

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Janice Davis, Vice President Jennifer Parks, Ms. Ruby Munden, Mrs. Esther Lites, Mr. Donald Deigh, Ms. Jillian Theorgood, Ms. Darlene Hill & Mr. Patrick McKenna. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Chief Robert Smythe & Borough Engineer Eileen Mulvena were present. Mr. Howard Blackson, Solicitor Charles Gibbs & Code Official Thomas Gaffney were absent.

President Davis called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

A moment of silence was held for Christine M. Possenti

PUBLIC COMMENT:

Angela Perkins, 1346 Wycombe Avenue: Various issues in the Borough.

Paula Brown, 206 Highland Avenue: Various issues in the Borough.

There was a presentation from PECO regarding the cleanup at 237 Mill Street.

ENGINEERS REPORT:

See Attached.

Motion to approve the agreement for the Eastern Delaware County Storm Water Collaborative amended and restated intergovernmental agreement made by Ms. Hill; 2nd by Mrs. Parks. Motion carries 8-0.

Motion to extend the ordinary street and sewer maintenance contracts with AR Garigule, A to U Services and AF Damon for the period of 3 months made by Mrs. Parks; 2nd by Ms. Theorgood. Motion carries 8-0.

Motion to accept the Engineer's Report made by Ms. Munden; 2nd by Mrs. Parks. Motion carries 8-0.

MAYOR'S REPORT:

See Attached.

Motion to accept the Mayor's Report made by Mr. McKenna; 2nd by Mrs. Parks. Motion carries 8-0.

APPROVAL OF MINUTES (7/19/17):

Motion made by Mr. Deigh; 2nd by Ms. Munden. Motion carries 8-0.

NEW BUSINESS:

- a. Paid Bills for August 2017: Motion made by Mr. McKenna; 2nd by Ms. Theorgood. Motion carries 8-0.
- b. Ordinance #694 (Amendment): Motion made by Mr. Deigh; 2nd by Ms. Munden. Motion carries 8-0.
- c. Ordinance #786 (DROP): Motion made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 8-0.
- d. 2018 Minimum Municipal Obligation: Motion to approve the Police MMO in the amount of \$566,281 made by Mr. Deigh; 2nd by Mrs. Parks. Motion carries 8-0. Motion to approve the Non Uniform MMO in the amount of \$52,603 made by Mrs. Parks; 2nd by Ms. Munden. Motion carries 8-0.
- e. Resolution 2017-006 (JAG Grant): Motion to approve made by Mr. McKenna; 2nd by Ms. Munden. Motion carries 8-0.

COMMUNICATIONS & REPORTS:

- a. Fire Chiefs Report: See attached.
- b. Historical Commission Report: See attached.
- c. Tax Collector Report: See attached.
- d. Library Report: Monthly Report.
- e. William Penn School District Report: Upcoming Meetings.
- f. Solicitors Report: No Report.

Council recessed into Executive Session to discuss Personnel.

ADJOURNMENT

Motion made by Mrs. Parks; 2nd by Mr. McKenna. Motion carries 8-0.

Respectfully Submitted,

Mark Possenti
Manager/Secretary
Borough of Darby

MEMORANDUM

WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



DATE: 9 August 2017
TO: Darby Borough Council
FROM: Eileen W. Mulvena, P.E.
RE: Engineer's Report Thru 9 August 2017

Liquid Fuels

The 2015-001 and 2016-001 projects have been completed. Partial MS999 reports have been submitted for the 2 projects. The MS999 Final reports will be completed and sent to PennDOT once we have the copies of the canceled checks showing proof of payment to the contractor.

Streets Resurfacing

PennDOT has identified streets that are not currently on the Borough's liquid fuels listing. They are asking if we wish to pursue having them added. They include: Coventry Avenue, Londonderry Lane, Shetland Road, Glen Cove Road and Keystone Avenue. If the Borough maintains these roadways, we can pursue having them added to the approved listing, so we receive liquid fuels tax monies for them in the future. Please advise.

Pedestrian trolley bridge

The structural engineer has inspected the pedestrian bridge and we are awaiting his report.

CDBG – 2016 Golf Road Infrastructure Improvements

A change order is being issued to MOR Construction Services to reduce the level of effort as lateral replacements were not required. In addition, televising of a line segment indicates that MH 9-16A can be abandoned. This, too, will be reflected on the change order. When we know the amount remaining of the allocation for this project, we will prepare a letter for the Borough to submit to the County Council requesting the funds remain available for the Borough's use, and to enable the renewal of another segment of Golf Rd.

CDBG – 2017 Application

It is likely the County will issue the Notice to Proceed in October which will likely mean a spring construction schedule.

MS4 Separate Storm Sewer Permit

We are preparing the Notice of Intent to renew the MS4 Permit. The new Pollution Reduction Plan draft has been advertised for public comment. It should be posted on the Borough's website for interested parties to access. There is a meeting scheduled to receive additional public comment on Wednesday, August 16th at the Darby Township Municipal Building.

In order to complete the requirements for Year 4 of the permit, we will need information to be provided by the Borough. We sent a second the request to the Manager.

Please note that the Darby Town Center and the Darby Fire Co. No. 1 have not submitted inspection and maintenance reports as required by their Land Development approvals. The Borough will be held responsible for the non-compliance. It is suggested the Borough send a letter reminding these owners of their responsibilities. Penalties to the Borough can be as much as \$37,500/day.

LED Streetlight Procurement

Construction is expected to begin shortly.

842/844 Main St.

May 2017 marked 4 years since the fire occurred. Has anything been submitted by Mr. Healy regarding improving the site so the adjacent property owner can resolve their issues? The adjacent property owner has a sump pump connected to the sanitary sewer and it needs to be disconnected. It should be done as part of their building envelope improvement.

Demolitions

143 N. 9th Street – the demolition grant application has been submitted to the County. OHCD indicates funding is limited at this time.

611 Walnut Street – We are unaware of the status.

313 Darby Terrace – The contracts have been signed by the Contractor and the Borough. Payment and performance bonds have been provided. The contractor is actively performing the demolition work.

Dan Honig, PE, principal of Structures Consulting Engineers, is providing technical guidance to the contractor. Mr. Honig has requested that the Code Department routinely inspect the interior of the structure for noticeable signs of distress. Mr. Honig should be contacted with any concerns.

Sanitary Sewer Grant Funds

The PA Small Water and Sewer Grant - Another grant round is approved for release between August 1 – October 31, 2017. The Director of the grant does not yet know what the funding level will be.

Signs

We are finalizing collection of data in anticipation of the retroreflectivity testing.

Stormwater tip

The Pennsylvania DEP discourages spring application of fertilizer as it creates excessive top growth of grass. However, late August/early September is a good time to fertilize and then a 2nd application in late October if needed. This late season fertilizing promotes vigorous root growth. Chose organic rather than chemical based fertilizers and follow the instructions carefully so as not to over-fertilize. Finally, think about having a soil test completed. You may find there is no need to fertilize after all. The County Extension office should have mail-in soil test kits.



Darby Borough Police Department

1020 Ridge Avenue
Darby, PA 19023
610-586-1100
Fax: 610-461-5600

Robert F. Smythe
Chief of Police

Helen R. Thomas
Mayor

08-23-17

Mayor's Report

The Darby Borough Police Department as always, is doing an excellent job in combating the crime in the Borough, and is working diligently to keep our Borough safe.

I would like to take this time to thank each and every one of our citizens for your continued awareness throughout these summer months.

A meeting has been scheduled with the Town Watch Coordinator and the date and time for Town Watch classes will be announced soon. I hope all residents are as excited about this as I am.

Also, I am proud to report that our Police Department now has Chief Smythe, 2 Lieutenant's, 1 Sergeant, 5 Corporal's, 6 Detective's, and after the 2 new young ladies were sworn in this Summer, a total of 37 Officers. Everyone has completed their Act180 training for the year and I can finally say the Darby Borough Police Department feels complete.

Always remember: "Controlling people's lives is not a leader's trait, but understanding the people's needs that God considers great!"

DARBY FIRE PATROL, NO. 2

"TIS THE DANGER OF OUR CITIZENS PROMPTS US TO DUTY"
CHESTNUT & MOORE STS.
DARBY, PA 19023

August 16, 2017

Darby Borough
Attn: Mayor Helen Thomas
1020 Ridge Ave
Darby, PA 19023

Fire Chief's Report for July 2017

Fire Alarms	2	Rescues	0	Fire Police	0
Assist EMS/ P.D.	2	Investigations	0	Service Calls	0
MVA w/ Injury	5	Gas Leak In	3	Good Intent	9
Buildings	4	Gas Leak Out	0		
Vehicle Fires	1	Fuel Spill	2		
Trash Fires	0	CO Alarms	1		
Wires	4	Weather	0	Total Calls	33

There was one working fire.

4 Bonsall Ave on July 4th in Aldan Borough which went to 2 alarms due to the amount of fire units encountered upon arrival. There were no injuries reported.

If you want to reach me with any additional questions or comments, I can always be reached via my personal cell phone or email at edwardgannon@comcast.net.

Very truly yours

Edward J. Gannon 999

Edward J. Gannon III.
Fire Chief
Darby Fire Patrol #2
Cell 484-682-4186

John Haigis <johnghd@yahoo.com>

8/22/2017 10:58 PM

Darby and the Legacy of World War 1

To Mark Possenti <markpossenti@comcast.net>

Mark: I want to start off by saying how sorry I was to hear of your mother's passing but trust the memories of a life lived fully and well may be a treasure for you to remember in the years to come.

Jan and I are out of town but I hope to make it to the Council meeting. If I don't, would you please announce a special program on Saturday, September 23 in conjunction with the Delaware County observance of the Centennial of the US entry into the First World War.

We will begin with a program at the Darby Free Library beginning at 10:00 AM followed, by a Walking Tour of Darby with special attention to the legacy of the War in Darby including the start of John Drew's jitney service, the beginning of the American Friends Service Committee, John Drew's concerns about the Gold Star Mother's Pilgrimage, and the role of Darby trolleys bringing people to their work at Sun Ship, Hog Island, and other industrial sites. We will finish at VFW Post 598 at 816 Main Street to see their collection of WWI and other memorabilia. From 1:30 to 2:30, Jan and I will be singing songs of the era at the VFW Post and remembering the profound impact the War to End War had on Darby, the County, and the nation. The program is free and Council and residents are welcome to join us.

If anyone has any questions, they may call me at 610-809-4856.

Thank you

John Haigis
1006 Main
(610) 809-4856

Tax Collector's Monthly Report to Taxing Districts

For the month of July 2017

Borough of Darby

	REAL ESTATE		INTERIM		PER CAPITA		OTHER
				OTHER		OTHER	
A: COLLECTIONS							
1. Balance Collectable- Beginning of Month		795907.31		25293.71		12671.86	
2A: Additions: During the Month *							
2B: Deductions: Credits During the Month (Line 17)							
3: Total Collectable		795907.31		25293.71		12671.86	
4: Less Face Collections for the Month		16411.97		521.53		261.33	
5: Less Deletions from the List *							
6: Less: Exonerations *							
7: Less: Liens/ Non-Lienable Installments *							
8: Balance Collectable - End of Month		779495.34		24772.18		12410.53	
B: RECONCILIATION OF CASH COLLECTED							
9: Face Amount of Collections - must agree with line 4		16411.97		521.53		261.33	
10: Plus: Penalties		1501.34		47.71		23.89	
11: Less: Discounts		12.35		0.39		0.20	
12: Total Cash Collected per Column		17900.96		568.85		285.02	
13: Total Cash Collected - (12A+12B+12C+12D)							18754.83

* Attach any supporting Documentation Required by your Taxing District

Tax Collector's Monthly Report to Taxing Districts

For the month of July 2017

Borough of Darby

	REAL ESTATE	INTERIM OTHER	PER CAPITA OTHER	OTHER
A: COLLECTIONS				
1. Balance Collectable- Beginning of Month	TRASH 296595.60	SEWER 368962.42		
2A: Additions: During the Month *				
2B: Deductions: Credits During the Month (Line 17)				
3: Total Collectable	296595.60	368962.42		
4: Less Face Collections for the Month	6375.00	7100.45		
5: Less Deletions from the List *				
6: Less: Exonerations *				
7: Less: Liens/ Non-Lienable Installments *				
8: Balance Collectable - End of Month	290220.60	361861.97		
B: RECONCILIATION OF CASH COLLECTED				
9: Face Amount of Collections - must agree with line 4	6375.00	7100.45		
10: Plus: Penalties	586.50	624.22		
11: Less: Discounts	5.10	5.97		
12: Total Cash Collected per Column	6956.40	7718.70		
13: Total Cash Collected - (12A+12B+12C+12D)				14675.10

* Attach any supporting Documentation Required by your Taxing District

