

**BOROUGH OF DARBY**  
**BOROUGH COUNCIL MEETING**  
**April 20, 2016**

The Darby Borough Council met at Borough Hall on the above date with the following members present: President Janice Davis, Vice President Jennifer Parks, Ms. Ruby Munden, Mrs. Esther Lites, Mr. Donald Deigh, Ms. Darlene Hill, Ms. Jillian Theorgood, Mr. Patrick McKenna & Mr. Howard Blackson, Jr. Also present was Mayor Helen Thomas, Borough Manager Mark Possenti, Solicitor Charles Gibbs, Engineer Eileen Mulvena, Code Officer Tom Gaffney & Chief Robert Smythe were present.

President Davis called the meeting to Order at 7:30 p.m. followed by Roll Call.

Pledge of Allegiance.

**NRO:**

Terri Alexander, 856 Main Street: To operate a Hair Salon. Motion to approve pending all final inspections made by Mrs. Parks; 2<sup>nd</sup> by Ms. Hill. Motion carries 8-0. President Davis abstained.

**PUBLIC COMMENT:**

No Comment

**ENGINEERS REPORT:**

See Attached.

Motion to award a contract for Lots 1, 2, 5 and 6 to A. Gargiule & Sons to perform sanitary sewer maintenance for an initial contract amount of \$50,000 and contingent upon negotiating pricing reductions made by Ms. Hill; 2<sup>nd</sup> by Mrs. Parks. Motion carries 9-0.

Motion to award a contract for Lots 1, 3, 5 and 7 to A to U Services to perform storm sewer maintenance for an initial contract amount of \$50,000 and contingent upon negotiating pricing reductions made by Mrs. Parks; 2<sup>nd</sup> by Ms. Munden. Motion carries 9-0.

Motion to ratify the decision to re advertise the streets portion for the maintenance work made by Mr. Deigh; 2<sup>nd</sup> by Mrs. Parks. Motion carries 9-0.

Motion to extend A to U Services contract for an additional three months made by Mrs. Parks; 2<sup>nd</sup> by Ms. Hill. Motion carries 9-0.

Borough Engineer gave a State of the Permit report to Borough Council and the Public.

Motion to accept the Engineer's Report made by Mrs. Lites; 2<sup>nd</sup> by Ms. Munden. Motion carries 9-0.

**MAYOR'S REPORT:**

See Attached.

Motion to accept the Mayor's Report made by Mrs. Parks; 2<sup>nd</sup> by Mr. Deigh. Motion carries 9-0.

**APPROVAL OF MINUTES (3/16/16):**

Motion made by Mr. Deigh; 2<sup>nd</sup> by Ms. Hill. Motion carries 9-0.

**NEW BUSINESS:**

- a. Motion for Permission to Advertise Ordinance #781 made by Mrs. Parks; 2<sup>nd</sup> by Ms. Munden. Motion carries 9-0.

**COMMUNICATIONS & REPORTS:**

- a. Fire Chiefs Report: See attached. Motion made by Mr. Deigh; 2<sup>nd</sup> by Mrs. Parks to authorize Darby to sign the agreement with Colwyn Borough to provide Fire Services. Motion carries 9-0. Motion made by Ms. Munden; 2<sup>nd</sup> by Mr. McKenna to direct and authorize Darby Fire Company #1 & Darby Fire Patrol #2 to sign the agreement with Colwyn Borough to provide fire services. Motion carries 9-0.
- b. Historical Commission Report: See attached.
- c. Tax Collector Report: See attached.
- d. Library Report: See attached.
- e. Ordinance/Zoning: Monthly Report
- f. Community Relations: Motion made by Mr. Deigh; 2<sup>nd</sup> by Mrs. Parks to advertise the Permit Parking Ordinance. Motion carries 9-0.
- g. Municipal Services: No Report.
- h. Public Safety: Motion made by Mrs. Parks; 2<sup>nd</sup> by Mr. Deigh to accept the resignations of Part Time Officers John Ettore, Howard Stockley, Elizabeth Vargas, Daniel Spense, Nicholas Tokonitz, Marcus Pope and Sarah Keenan. Motion carries 9-0. Motion to hire Part Time Officer Matthew Charles Ellfman made by Mr. Deigh; 2<sup>nd</sup> by Mrs. Parks. Motion carries 9-0.
- i. Recreation: No Report.
- j. Finance: Motion made by Mrs. Parks; 2<sup>nd</sup> by Ms. Munden to approve the paid bills for the month of April. Motion carries 9-0.
- k. Public Relations: Ms. Theorgood is currently working on a booklet to have information for all press, media and sample news releases.
- l. Solicitors Report: No Report.

Motion made by Mrs. Parks; 2<sup>nd</sup> by Ms. Munden to utilize D & D Animal Control for services in Darby Borough at \$45 per call. Motion carries 9-0.

Motion made by Mrs. Parks; 2<sup>nd</sup> by Ms. Munden to hire Rhonda Sherwood as the person to follow the Street Sweeper and Rumere Taylor as the backup. Motion carries 9-0.

Motion to accept all reports made by Mrs. Parks; 2<sup>nd</sup> by Mr. Deigh. Motion carries 9-0.

**ADJOURNMENT**

Motion made by Mrs. Parks; 2<sup>nd</sup> by Mr. Deigh. Motion carries 9-0.

Respectfully Submitted,

Mark Possenti  
Manager/Secretary  
Borough of Darby

# MEMORANDUM

## WALTON, MULVENA & ASSOCIATES

100 Grove Rd. PO Box 518 Thorofare, NJ 08086

Phone: (856) 848-0033 Fax: (856) 848-0277

Division of NDI ENGINEERING COMPANY



**DATE:** 14 April 2016  
**TO:** Darby Borough Council  
**FROM:** Eileen W. Mulvena, P.E.  
**RE:** Engineer's Report Thru 14 April 2016

### Ordinary Street and Sewer Maintenance Bids

Bids were opened on Friday, April 8<sup>th</sup>. Two bidders responded for sanitary and storm work only. The following recommendations for contract awards are offered for Council's consideration:

1. Award a contract for Lots 1, 2, 5, and 6 to A. Gargiule & Sons to perform sanitary sewer maintenance for an initial contract amount of \$50,000 and contingent upon negotiating pricing reductions.
2. Award a contract for Lots, 1, 3, 5, and 7 to A to U Services, Inc. to perform storm sewer maintenance for an initial contract amount of \$50,000 and contingent upon negotiating pricing reductions.

In addition, because no bids were received for the streets portion for the maintenance work, it will be necessary to ratify the manager's decision to advertise for street work. Bids will be accepted through May 3<sup>rd</sup> with opening scheduled for 9:30 that morning.

### Storm Sewer Repairs

The inlets at 2<sup>nd</sup>/Main and 3<sup>rd</sup>/Main have been made. The north inlet at 13<sup>th</sup> /Main is not going to be replaced; however, we will remove the top and determine and repair the cause for the broken top slab. The storm sewer fronting 11 Main St. is a challenging repair as Verizon lines are located on both sides of where our line is located. Therefore, we will excavate where the break is, repair it in kind, and encase it in concrete so the connection is protected from vehicular loading. This work will be affected by the trolley operations, so we propose doing the work closest to the tracks overnight, and the pipe replacement (which is away from the tracks) during the day. We will likely need Police presence to control traffic during the overnight hours. We also need to inform Septa of the proposed work.

I am asking Council to extend A to U's contract for 3 months so they can finish the projects already approved by PennDot.

## 2015 CDBG – Concord Road Infrastructure Improvements

We have attempted to reach Buck Frank, the contractor for this project to get a start date, and have not been successful.

## 2016 CDBG

County Council announced the 2016 CDBG awards and Darby Borough has been awarded a \$250,000 CDBG grant for Street Improvements on Golf Road from Branford to Wycombe.

## MS4 Separate Stormsewer Permit

The annual “State of the Permit” will be given during the upcoming meeting.

## LED Streetlight Procurement

We are awaiting the GSA, Grant Energy Savings Agreement, from JCI. This will start the process for the Investment Grade Audit to be started.

## 842/844 Main St.

Did Mr. Healy submit a plan? May 2016 will mark 3 years since the fire occurred.

## W-Weir Located in Darby Creek

Buck Frank has scheduled the balance of the bank stabilization project to begin around April 3. The grant expires on June 30, 2016, so the work needs to be completed and paid prior to that date.

As a reminder, this work will exacerbate the erosion of the embankment on the Darby Town Center side of the Creek. The owner was notified several years ago of the failed condition and the need to correct it. The Manager sent another notification last month reminding the owner of the requirement to maintain and report on the Stormwater Management Facilities installed as part of the development project, and the requirement to maintain the embankment behind the shopping center.

## Stormwater tip

32<sup>nd</sup> Annual Darby/Cobbs Watershed-Wide Cleanup  
Darby Creek Valley Association  
[www.DCVA.org](http://www.DCVA.org)

Date: April 23, 2016, from 9:00am-12:00pm for most sites

Volunteers will be working together to pick up trash and whatever else is polluting our watersheds. In the past, various items, including trash, tires, shopping carts, wrecked bikes, and appliances have been collected. Each area has a team captain and their name and phone number

is listed next to the location they will supervise. You can also contact David Bennett, the Chair of the 2016 cleanup at 610-626-1344 or [dster21@comcast.net](mailto:dster21@comcast.net).

Darby	Bartram Park, above and below Trolley Bridge/Springfield Road	John & Jan Haigis (610) 583-0788 both sites
Lansdowne	Hoffman PK/meet at Bonnie's Wondergarden Hoffman PK/meet at Bonnie's Wondergarden Marlyn Park	Vanessa Bullock (484) 410-4831 Bonnie McShane (610) 259-1733 Dale Blair (484) 844-7363
Yeadon	Cobbs Creek Park/65 <sup>th</sup> & Chester	Roy Hunter (610) 284-1606 ext. 149

These are the locations that are closest to home. For more locations, please visit the website.

Upcoming events:

April 16 - DCVA Annual Streamwatch

April 23 – DCVA Darby Creek Cleanup (throughout the watershed)

April 30 – CRC Annual Streams Cleanup (throughout the watershed)



## Darby Borough Police Department

1020 Ridge Avenue  
Darby, PA 19023  
610-586-1100  
Fax: 610-461-5600

Robert F. Smythe  
*Chief of Police*

Helen R. Thomas  
*Mayor*

04-20-16

### Mayor's Report

The Darby Borough Police Department is doing an excellent job in combating the crime in the Borough. We are trying to do our best to keep our Borough safe.

With the summer approaching, we would like to remind the residents to please remember to be vigilant in your neighborhood.

Remember to lock your car before entering your home.

If you see anything suspicious, remember to call 911. DO NOT take matters into your own hands. That's what the police are here for.

Always remember: "Controlling people's lives is not a leader's trait, but understanding the people's needs that God considers great!"

# DARBY FIRE COMPANY #1

March Monthly Chiefs Report :

Calls:

Building/Dwelling : 20  
Automatic Fire Alarm : 11  
Gas Leak : 4  
Motor Vehicle Accident : 3  
Wires : 1  
Totalling : 48 Incidents.

Landing Zone : 1  
Assist EMS : 2  
Vehicle : 1  
Investigations : 2  
Brush : 3

Municipalities:

Darby Borough : 25  
Yeadon Borough : 13  
Colwyn Borough : 5  
Collingdale Borough : 4  
Aldan Borough : 1

Working Fire's : 4

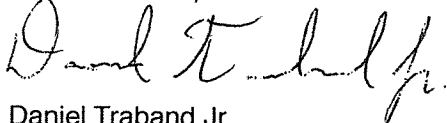
Darby Borough : 2  
Colwyn Borough : 1  
Collingdale Borough : 1

March 8th, Darby Fire Company #1 responded to 522 Ellis Ave, Colwyn Borough for the Building Fire. Crew's were on the scene for about 6 hours. After the incident was over 12 sets of gear were condemned and placed out of service. Gear was sent to be professionally cleaned and after 3 washes and 2 different types of soaps it was declared to be unsafe by Choice Clean Gear. 31 lengths of hose were examined by Fire 1 and also condemned. These lengths of hose are unable to be used. All lost equipment is currently ordered and waiting for shipment.

March 17th crew of Pipeline 04 was honored by Yeadon Borough Council at their monthly meeting. The following members were honored with a citation:

Lieutenant Jimmy Lee Watts  
Firefighter Jake Yashin  
Firefighter Andrew Recchilongo  
Firefighter Tyler Burke  
Firefighter Mike Bramble  
Firefighter Eddie McBride

In Brotherhood,



Daniel Traband Jr  
Chief  
Darby Fire Company #1



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**Darby Borough Historical Commission Report**

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**From :** john Haigis <johnghd@yahoo.com>

Wed, Apr 13, 2016 11:27 AM

**Subject :** Darby Borough Historical Commission Report

📎 1 attachment

**To :** Possenti Mark <markpossenti@comcast.net>**Reply To :** john Haigis <johnghd@yahoo.com>

Mark: I have another commitment this evening and will be unable to make my report to Council in person. Please give everyone my best regards and thank them for their support of the Darby Creek Valley Association (DCVA) Watershed-Wide Cleanup on Saturday, April 23. ( <http://www.dvca.org/> )

On another matter, as you likely know, the William Penn School District recently posted signs on their Main Street property (former bus parking lot) indicating their 1.3 acre lot is for sale (see attached) but I understand the District may have some limitations regarding their ability to market the property. I noticed the "Community Development Objectives for Darby Borough" from the 1010 Zoning Code under "Economic Development" calls for the formation of a **Main Street Corridor Revitalization Committee** (CDO 2) and I volunteer to serve on such a committee. The development of this parcel will have a profound impact on Darby and could be an opportunity. I respectfully suggest that a proactive approach could be of general benefit.

On a related topic, Darby's unique but endangered historic fabric is one of its chief assets for its future. I am requesting an opportunity to meet with you, President Davis, Chief Smythe, Mr. Gibbs, and Council about ways to leverage our existing assets for general good.

Thank you

John W. Haigis  
1006 Main Street  
Darby, PA 19023  
(610) 809-4856 (cell/text)  
<http://www.darbyhistory.com/>



**Darby-Lot-1.33ac-For Sale.jpg**  
187 KB

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## Librarian Report April 2016

**Statistics: March:** 2,239 people visited the library.  
493 people participated in at least one of our 34 library programs.  
The computers reported 1,019 sessions  
491 pieces of materials were borrowed.

April and May activities are attached.

The History Coalition is working on an event for September, which is Delaware County History Month. The project they would like us to participate in is a tour of libraries focusing on the historical aspects. The proposed tour would be on a Saturday morning, starting at the Upper Darby Library, learning about library history in general, the Sellers family and the building's role in the underground railroad. We'd next go to Darby, the oldest library in the country and then on to Ridley Park as an example of a Carnegie Library. We would end at the Media-Upper Providence Library as an example of the future of libraries.

We are preparing for the summer, this year's theme is "Ready Set Read". Loosely based on the Summer Olympics. We will offer activities for children Tuesday through Friday. So far the plan includes;

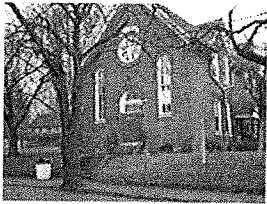
1. Tuesday reading clubs
2. Wednesday Computer Play 11 to noon and Board Games 1 to 2.
3. Thursday Outside Play 12 to 1. (box hockey, jump rope, hopscotch, etc.)
4. Friday Bird Club 11 to noon.

We are working on guests and need incentive rewards for the children.

Received a letter and check for \$293.00 from the second graders at Penn Wood Elem. School in West Chester. It is their random act of kindness and want me to buy books for children with the money.

Staff is requesting a BBQ Fundraiser.

Submitted by  
Susan Borders  
Director

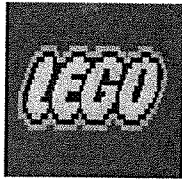


**Darby Free Library**  
**1001 Main St. Darby Pa 19023**  
**610-586-7310**



**Monday, Wednesday, Friday and Saturday 10 am to 5 pm**  
**Tuesday and Thursday 10 am to 7 pm**

**Library Activities for April and May 2015**



**Tuesdays Club at 3:30**

**Wednesday Story Time at 11 am**

**After School Fun at 3:30**

April 6 Kites

May 4 STAR WARS DAY

April 13 BINGO

May 11 BINGO

April 20 Earth Day

May 18 Game Time

April 27 Crafts

May 25 Miss Vi's Good Bye Party



**Thursdays at 4 pm**

**Thursday, May 5 from 5 to 7 a Special Opportunity!**

Now forming the NAACP Youth Group

Come and learn how you can be part of a solution.

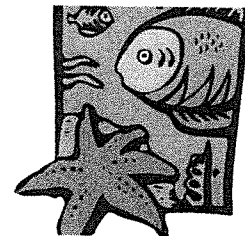


GlaxoSmithKline Foundation's  
**SCIENCE IN THE SUMMER**  
 For students entering grades 2nd to 6th

2 days only July 22 and 23

must pre-register online at

[www.scienceinthesummer.com](http://www.scienceinthesummer.com)



## Code Office Report – March 2016

- Violation Notices sent – 52
- Resale Inspections – 6
- Rental Inspections – 44
- Commercial Inspections – 4
- Building Permits – 8
- Electrical Permits – 1
- Plumbing Permits – 3
- Mechanical Permits – 2
- Miscellaneous Complaints – 202
- Zoning hearings – 0
- Health inspections – 1

Construction:

No major construction

Miscellaneous:

### Cease and Desist issued

- 101 N. 2<sup>nd</sup> Street
- 913 Main Street
- 906 Forrester
- 856 Main Street
- 419 Walnut
- 1106 Lawrence
- 700 Walnut

### Unfit for Human Habitation

- 114 N. 6<sup>th</sup> Street
- 419 Walnut
- 120 N. 6<sup>th</sup> Street
- 213 Weymouth